# OmniUpdate Training Tuesday

## Creating Directory Variables

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Zoom Event # **979 1451 0025**

Audio will be heard on your computer speakers.

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# AGENDA

- What is a Directory Variable?
- Default System Variables
- Creating Custom Directory Variables

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# What is a Directory Variable?

- A variable defined at a directory level (e.g. folder/section)
- Values set then affect pages/folders within
- Values are set/edited by Level 9 or 10 administrators only
  - If this value should be edited by a lower level user, consider creating a form field in a section properties file (e.g. _props.pcf)

# Default System Variables

- Default Images Folder
  - Sets the default folder which displays when a content editor clicks on **Insert/Edit Image**
- Default Media Folder
  - Sets the default folder which displays when a content editor clicks on **Insert/Edit Media** (OU Campus 11) or **Insert/Edit Video** (OU Campus v10)
- Publish
  - Defines file extensions to be skipped whenever a folder/site publish is performed

# Creating Custom Directory Variables

- Used according to the needs of the website design
  - Setting text across the section
  - Adjusting design displays
    - If this display is controlled by CSS, you'll need to bring the rule inline so the XSL can access it
  - Choosing a section's header/footer files
- It's best to set up conditional logic in the event a section's value is left blank

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# Let’s Take a Look!

# NEXT TRAINING TUESDAY

Next month's Training Tuesday will be held on **August 25th, 2020**

We'll be covering the topic of **Multisite Administration**.

Be sure to visit the OCN or Support Site
for further details!

http://ocn.omniupdate.com
http://support.omniupdate.com

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Thank you!