



# OmniUpdate Training Tuesday

## Understanding Page Templates



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WebEx Event # **805 600 302**

Audio will be heard on your computer speakers.

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# AGENDA

- What's in a "template?"
- A deeper look at "Template files"
- Putting it all together
- Live demonstration – let's make a couple templates!
- Q&A



# SO WHAT ARE “TEMPLATES,” ANYWAY?

- “Template” can have multiple meanings:
  - “Template” as a “page type” on your site (e.g. landing page, interior page, faculty profile page, etc.)
  - “Template” as the different items when you click “New” in OU Campus
- While these definitions are similar, they’re not exactly the same
  - Items in the “New Content” menu can create more than just webpages
  - Today, our focus is on how to put more items in the New Content menu



# TEMPLATE FILES IN OU CAMPUS

- To make a template, you need 3 files:
  - Image for a thumbnail – GIF/JPG/PNG
  - TCF (Template Control File) – Text/XML (ish)
  - TMPL (Template file) – Text file
- Place them in a specific directory
  - Generally, /\_resources/ou/templates
  - The system will automatically recognize them
- Don't forget about Template Groups!



# TEMPLATE FILES – THE TCF

- TCF – Template Control File (AKA, “New Page Wizard”)
- Form that prompts users for basic information about file
  - Filename
  - Page Title
  - Description
  - Etc.
- Created and edited in Source Editor
- One TCF can make multiple files
  - That’s how we make “New Section” templates

**New Page**

Page Title   
*Enter the page title. This will also be displayed by search engines as well as the web browser window.*

Description   
*Enter a short description of the page, to be displayed by search engines.*

Left Column   
*Turn on/off the left column.*

Right Column   
*Turn on/off the right column.*

**File Configuration**

Filename   
*Enter a filename using only lowercase letters, underscores, or dashes*

Add Navigation Item   
*Specify if this page should be added to the current directory's navigation automatically.*

**Options**

Overwrite Existing   
*If selected, this file will overwrite any existing file of the same name in the same location.*

Access Group   
*Specify the group with rights to edit this file.*



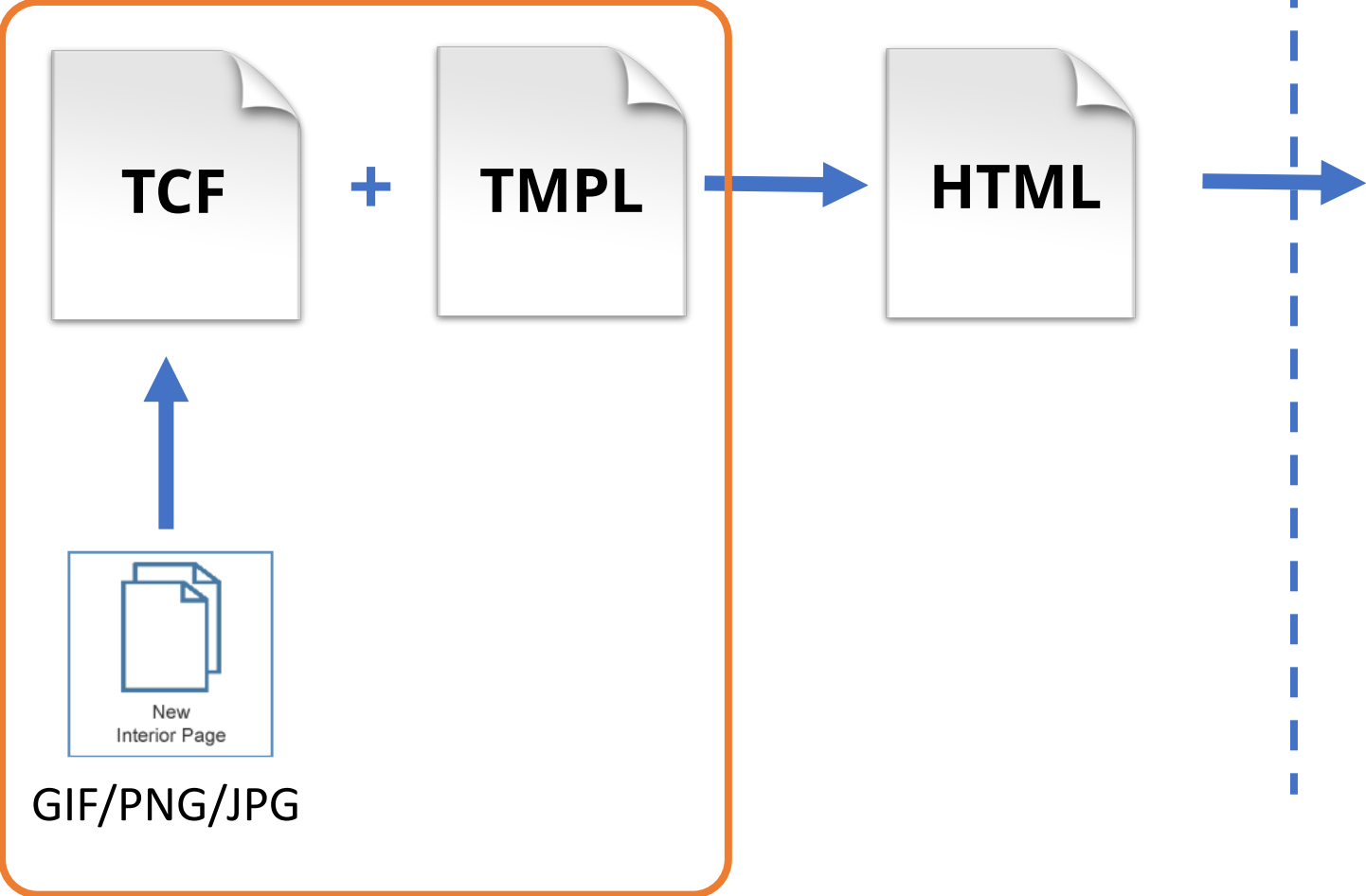
# TEMPLATE FILES – THE TMPL

- TMPL – Template file
  - Edited in Source Editor
- The building block for what our new file will become
- Data entered in the TCF gets added into the file here
  
- When making webpages, a TMPL looks almost exactly like a PCF
  - Contains XSL stylesheet reference(s), page parameters, editable regions
  - Only difference is that not all content is hard-coded to account for TCF data
  
- TMPL structure will vary based upon what you're trying to make



# TEMPLATE FILES - THE BASICS

## STAGING



## PRODUCTION



HTML

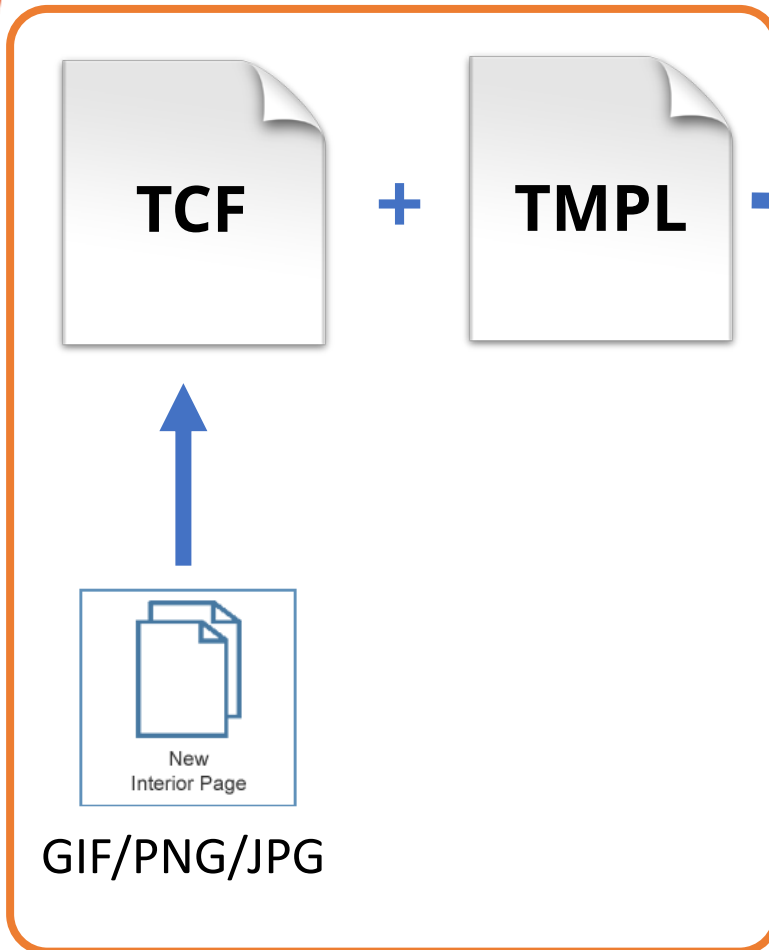
In the above example,  
HTML could be anything  
– TXT, CSS, JS, whatever!



# TEMPLATE FILES – XSL-BASED WEBPAGES

## STAGING

## PRODUCTION



Page-specific content



+



Style/layout information



HTML





Let's Take a Look!



# NEXT TRAINING TUESDAY

Next month's Training Tuesday will be held on **July 25**

We'll be covering the topic of **Switching over to HTTPS.**

Be sure to visit the OCN or Support Site  
for further details!

<http://ocn.omniupdate.com>

<http://support.omniupdate.com>



Thank you!